

INFORMATION ON LAW EXERCISING REQUEST BY VIRTUE OF THE GDPR



Filing requests related to exercising the law

The request related to exercising the law may be filed:

- in writing to the following address : ul. Lubelska 13 03 – 802 Warszawa
- by e-mail to the following address: sekretariat@cargotor.com.

The request may be filed in person or through a proxy (e.g. a family member). Due to security of data, we encourage to use a power of attorney in a notarised form or an authorized legal counsel or attorney, which will significantly speed up the verification of the request authenticity.

The request should include the applicant's data, contact details and details of the request.

The request is handled:

- a) within one month from the date of receipt of the request,
- b) when the request or the number of Customer's requests is of a complex nature, the deadline for the response may be extended by another two months; within one month of receiving the request, the Customer will be informed by letter about the deadline extension, along with the reasons for the delay,
- c) in the event of failure to undertake any actions in relation to the Customer's request, immediately - within one month of receiving the request at the latest, the Customer will be informed by letter of the reasons for failure to undertake any actions and the possibility of lodging a complaint to the supervisory body and using legal remedies before a court.

The deadline for handling the request starts from the date of its receipt.

The answer is given via traditional mail, unless the request has been filed by electronic means or an electronic answer has been requested.

If we find out that we are unable to identify the person filing the request on the basis of the request filed, we may ask the applicant to provide additional information that will enable us to do so.

Fees charging rules

As a rule, the procedure for the requests filed is free of charge.

However, if we prove that the applicant's request is manifestly unfounded or excessive, in particular due to its persistent nature, we may:

- collect remuneration up to the cost of giving an answer or

- refuse to undertake any actions in connection with the request filed.

In the event of contesting the decision to impose the fee, the applicant may lodge a complaint to the President of the Office for Security